

## English 103 – Annotated bibliography (10%)

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Concisely summarize the main thesis of four supporting academic sources you've chosen to use for your research essay. Avoid simply listing your source's chapter headings. Describe the main ideas, arguments, themes, or methodology. Explain the author's expertise, point of view, and any bias he/she may have. Be objective.

You should write *original descriptions* of the documents, summarizing the main points in three to six sentences. Consult your sources' abstracts, **but never copy them**.

Finally, include one or two sentences **evaluating** how and why this research is useful for your paper.

Include bibliographic data formatted according to either MLA or APA style (whichever style you use, be sure to use the same style for your research paper).

The annotated bibliography should be no longer than two pages.

Your bibliography should include following elements:

- At least four academic sources are summarized
- Summaries are clear, concise, and explain the main points of the research
- Summaries are no more than one paragraph containing three to six sentences
- Works are cited correctly according to MLA or APA style
- The overall format of the document (title, page numbers, line spacing, etc.) adheres to either MLA or APA style
- Language is used efficiently (spelling, punctuation, grammar, clarity)

Refer to the following handouts for further explanation and examples.

- <https://www.unbc.ca/sites/default/files/sections/academic-success-centre/annotatedbibliography.pdf>
- <http://advice.writing.utoronto.ca/types-of-writing/annotated-bibliography/>

### **Due date**

Apr. 7 at 6p.m., submitted as a Word document (.doc) on Moodle.

Please label your document as follows: YourName-Bibliography.doc

**Make sure that you keep a master copy for your records and save any drafts periodically. Students are expected to understand and comply with CNC's plagiarism policy as laid out in the Standards of Conduct: Student Responsibility and Accountability.**

## **Formatting requirements**

Your bibliography must be formatted according to either MLA or APA style. **There are specific requirements for formatting bibliographies** which are covered in the Essay 3 tab (see video, handouts, and templates).

The annotated bibliography is *in addition* to the References or Works Cited page you will include at the end of the final draft of your essay, and will be submitted first.

## **Grading**

Annotated Bibliography Rubric:

Criteria	Full marks	Satisfactory	Approaching	No marks
Summaries (35%)	Summaries clearly explain main points, arguments, themes, biases, and expertise of the source and succinctly evaluate the source.	Summaries adequately explain main points, arguments, themes, biases, and expertise of the source and/or adequately evaluate the source.	Summaries poorly explain main points, arguments, themes, biases, and expertise of the source and/or poorly evaluating the source.	Summaries are not original (plagiarized) or are not related to the student's essay in any way.
Bibliographic references (35%)	All sources are referenced correctly according to MLA or APA style.	Some sources are referenced correctly according to MLA or APA style.	Few sources are referenced correctly according to MLA or APA style.	No sources are referenced according to MLA or APA style.
Overall paper format (15%)	Paper format exactly follows MLA or APA style guidelines. Summaries are an appropriate length.	Paper format somewhat follows MLA or APA style guidelines. Summaries are a little long or a little short.	Paper format barely follow MLA or APA style guidelines. Summaries are too long or too short.	Paper format does not follow MLA or APA style guidelines. Summaries are too long or too short.

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Grammar and sentence structure (15%)	Overall grammar and sentence structure have few errors	Overall grammar and sentence structure have some errors.	Overall grammar and sentence structure have many errors.	Overall grammar and sentence structure errors make the essay extremely difficult to understand.
Other	Special note that 25% of the rubric remains flexible for unforeseen criteria.			

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